

VILLAGE OF NELSONVILLE  
VILLAGE BOARD BUDGET WORKSHOP MINUTES  
AT THE VILLAGE HALL  
6:30 PM Monday November 5, 2018

The meeting was called to order by President Bobby Bailey

Present at the meeting were: President Bobby Bailey, Trustees Wally Leppen, Rubina Martini, and Clerk Treasurer Lisa Anderson.

No citizens present.

Budget presented by Clerk Lisa Anderson and President Bobby Bailey. The village will be focusing on strategic planning and using the budget as a tool to accomplish this. Identified needs include village hall repair/replacement, road improvements, economic/downtown development, saving for assessment revaluations, and groundwater protection. The board assigned existing unassigned funds to each of these reserve funds while keeping a 30% unassigned/contingency balance to be used for cash flow and/or emergencies. We need to show these balances on the proposed budget.

There was discussion about raising the payroll for the clerk and board. There is a substantial amount of work involved with these positions and the village needs to operate at a level in line with other similarly-sized municipalities. Turnover at the clerk/treasurer position in particular results in higher costs and loss of knowledge – which ends up costing the village much more.

Bobby and Wally had attended a Wisconsin Towns Association meeting at which the presenters stated that municipalities should be paying for clerk's internet costs if the clerk works from home. It was decided to add the \$600 internet cost to the wage rather than separating it on an expense line by itself.

The board decided to raise the election worker pay. Chief inspectors will receive \$12/hour and election inspectors will receive \$10/hour starting in 2019. There was discussion about the need to attract and retain election workers.

\$30,000 from the newly-formed Road Improvement Reserve Fund will be used to pay for road repairs for 2018. The village will get around \$11,000 back from the state.

We will make a budget amendment in January to reflect actual account balances at the end of the year (this is a typical procedure). The board is in agreement that budget amendments are a tool that can be used at any time when properly noticed to transfer funds according to short and long term goals.

8:30 - Adjourned.

Respectfully submitted by:  
Lisa Anderson  
Clerk/Treasurer