

VILLAGE OF NELSONVILLE

PLANNING COMMISSION MEETING

ALCHEMY OFFICE - Thursday, July 11, 2019, 6 pm

Present: Wally Leppen, Rubina Martini, Dan Bootz, Stacy O'Carroll, Judah Haas, Katy Bailey, Amy Hussin

1. Call to Order

S. O'Carroll called the meeting to order at 6:01 pm.

2. Approval of Minutes

After reviewing the minutes from the previous meeting, R. Martini made a motion to approve the minutes; the motion was seconded by D. Bootz. Motion was carried.

3. Public Notice

No public comments were made at this time.

4. Purchase the *Planning Commission Handbook*

S. O'Carroll suggested obtaining the *Planning Commission Handbook* by UWSP Center for Land Use Education as we move forward in our planning efforts. The group will work with Lisa Anderson to print the PDF version from the village computer and website to avoid the \$25 cost of a printed copy.

5. Traffic Safety

R. Martini briefed the group on the traffic issue discussed at Tuesday's Village Board Meeting. Speeding has been an ongoing village-wide issue within recent years, but has only seen short-term results. Amy Hussin recently contacted Portage County to obtain a speed radar, and has personally seen a decrease in speeding traffic. The group decided to create a subcommittee to build on current momentum. The Traffic Safety Subcommittee will work with the Village Board to draft an email to Portage County, requesting additional signage as well as completing a traffic study. Commission Members Stacy O'Carroll and Dan Bootz will join Amy Hussin in forming the subcommittee.

6. Meeting with Planning and Zoning Department

S. O'Carroll met with Kristen Johnson, Planner at the Portage County Planning and Zoning Department. The two discussed many topics including the overall purpose behind the comprehensive plan and the process for making amendments, if necessary. She is open to helping with the Planning Commission in any capacity.

7. Survey Assistance

K. Bailey briefed the commission members on survey resource findings. The UWSP Political Science Department is open to working with the commission to develop a resident survey, but many faculty members are off-campus during the summer months. She will continue the conversation with the department to determine the process and cost. A subcommittee may be formed at a later date to research available grants, software and other assistance options.

For the next meeting, commission members were asked to review the survey questions included in the 2015 Comprehensive Plan, and brainstorm topics they would like to see discussed within the upcoming survey. The group agreed that the resident survey will be the most focus of the Planning Commission at this time.

8. Discussion of Chapter 1 of the Comprehensive Plan, *Issues and Opportunities*

The commission members discussed several topics pertaining to Chapter 1 of the comprehensive plan, including economic development, overall village aesthetic, public health, environment and community resiliency. The group also talked about enhancing the current history outline with a land acknowledgement.

9. Village Maps

The group reviewed the village maps included in the 2015 Comprehensive Plan, and determined that Maps 4.1 and 8.1 will need to be updated to reflect the acquisition of the Nelsonville Community Sanctuary. Members agreed to keeping maps a part of the ongoing discussion.

10. Meeting adjourned at 7:36 pm.

11. Next meeting to be held on Thursday, August 15, 6:15 pm at The Village Hall