

VILLAGE OF NELSONVILLE

PLANNING COMMISSION MEETING

VILLAGE Hall - Thursday, August 15, 6:15 pm

Present: Stacy O'Carroll, Judah Haas, Rubina Martini, Katy Bailey, Todd Stiteley

1. Call to Order

S. O'Carroll called the meeting to order at 6:20 pm.

2. Approval of Minutes

R. Martini made a motion to approve the minutes from July's meeting; the motion was seconded by J. Haas. Motion was carried.

3. Public Notice

No public comments were made at this time.

4. Traffic Subcommittee Report

S. O'Carroll updated the committee on the most recent Traffic Subcommittee Meeting. The group met in July and discussed several traffic issues happening within the village limits. The subcommittee drafted an email to the Portage County, outlining their requests to include additional signage, crosswalks and a traffic study. The draft will be presented to the board at the upcoming Village Board Meeting.

5. Infrastructure Subcommittee Report

W. Leppen was excused from this month's meeting, so no official report was given at this time; however, J. Haas agreed to join the subcommittee per S. O'Carroll's request.

6. Village-Wide Survey

The committee discussed several survey software options, including SurveyMonkey and Google Forms. The group decided to move forward with Google Forms at this time due to no cost.

The group also discussed techniques to maximize the village response such as sending an email

with a link to the survey, hosting open hours at the village hall and door-to-door polling.

S. O'Carroll asked R. Martini and K. Bailey to form a subcommittee but suggesting adding another citizen. The subcommittee will begin developing questions by looking to the 2001 version of the survey (included in the 2015 Comprehensive Plan) as a foundation.

7. Revisions to Description of Village History

The group discussed the importance of recognizing the Indigenous People who inhabited the land before the official founding of Nelsonville by adding a Land Acknowledgement to the village history. S. O'Carroll agreed to start working on a preliminary version and will bring a copy to the next meeting.

8. Meeting adjourned at 7:38 pm.

9. Next meeting to be held on Thursday, September 19, 6:15 pm at The Village Hall